

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: December 11, 2008
Call to Order: The meeting was called to order at 6:36 pm
Roll Call: Directors: Bill Schmiett, Mike Spadoni and Don Overacker
Chief: Shawn Byrd
Administrator: Debbie Grant
Absent: Carl Mills
Introduction of Guests: Cpt. Terry Miller, Cpt. Jeff Stone, and FF Lee Williams
Public Comments: None.

Approval of Minutes

- A. Director Overacker made a motion to approve the November 13, 2008 minutes. Director Spadoni seconded the motion. (3-0-1)

New Business:

- A. Resolution 2008-13 Umpqua Visa- Spadoni made a motion to approve opening an Umpqua Visa for CCFRPD with minor changes. (3-0-1)
- B. Personnel- Authorizing Benefits- Chief Byrd. Tabled until next meeting.
- C. Mountain Ranch Youth Alliance Lease- MRYA submitted and paid for exercising two five-year lease extension options. No action required.
- D. Nominations of Next Years Officers:
President- Don Overacker. Director Spadoni nominated Director Overacker. Director Schmiett seconded.
Vice-President- Carl Mills. Director Schmiett nominated Director Mills. Director Overacker seconded.
Secretary- Bill Schmiett. Director Spadoni nominated Director Schmiett. Director Overacker seconded.
- E. Committee Assignments:
Personnel Committee-Director Overacker and Director Schmiett
Finance Committee- Director Mills and Director Spadoni
Public Relations Committee- Director Mills and Director Overacker
Policies and Procedures- Director Schmiett and Director Spadoni

Unfinished Business:

None

Directors Reports:

- A. Directors Schmiett, Spadoni and Mills attended an Ethics Committee bi-annual class hosted by Calaveras County in San Andreas on Wednesday 12/10/08.

Committee Reports:

- A. Personnel Committee: None
- A. Finance Committee: None
- B. Public Relations Committee: None
- C. Policies and Procedures Review Committee: None

Financial:

- A. Transmittal for December 2008: Director Overacker made a motion to approve the December 2008 transmittal. Director Spadoni seconded the motion. (3-0-1)
- B. Ledger through October 2008- No action required.

Fire Chief's Report:

See attachment.

Closed session:

None

Correspondence:

None

Adjournment:

Director Spadoni made a motion to adjourn the meeting. Director Overacker seconded the motion. (3-0-1) Meeting adjourned at 7:09pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT MINUTES

Meeting Date: November 13, 2008
Call to Order: The meeting was called to order at 6:30 pm
Roll Call: Directors: Bill Schmiett, Mike Spadoni, Don Overacker and Carl Mills
Chief: Shawn Byrd
Administrator: Debbie Grant
Absent: Kent Joraanstad
Introduction of Guests: Lt. Kris Hinds, FF Lawren Keeler, Cpt. Jeff Stone, and Lucille Fenner
Public Comments: Mountain Ranch Youth Alliance contract questions. Lucille will return to the MRYA Board and request the contract be signed for a minimum term of 15 years. Signed contract and a check for lease payment will be sent to CCFRPD when completed.

Approval of Minutes

- A. Director Spadoni made a motion to approve the October 9, 2008 minutes. Director Overacker seconded the motion. (3-0-1)

New Business:

- A. Resolution 2008-11 Tax Deferred Member Contributions- CalPers. Director Overacker made a motion to approve CCFRPD contributions to employee CalPers accounts through bimonthly payroll. . Director Spadoni seconded. (3-0-1)
(Director Mills arrived at 6:50 pm)
- B. Resolution 2008-12 Instituting CalPers 457 Plan. Director Overacker made a motion to approve CCFRPD participation for its employees and volunteers in the CalPers Deferred Compensation Plan. Director Spadoni seconded. (4-0-0)
- C. Board Member Vacancy- Kent Joranstaad officially submitted his resignation from the Board of Directors as of October 31, 2008.
- D. New Vehicle Purchase- This was put on hold until a vehicle replacement plan is put in place.
- E. Changed Budget Resolution- Tabled until the Finance Committee writes a revised Budget.
- F. Approval to close the B of A Credit Card Account- Director Spadoni motioned to close the B of A credit card account. Director Overacker seconded. (4-0-0)

Unfinished Business:

- A. Special Tax- Public reaction to ease of justifiable refunds has been favorable. County still has some disputed bills. Administrator Debbie Grant will contact Lynette Norfolk to discuss further.

Directors Reports:

- A. None.

Committee Reports:

- A. Personnel Committee: Request for Chief to redraft personnel requirements.
- B. Finance Committee: None
- C. Public Relations Committee: Director Schmiett attended the Calaveras Board of Supervisors meeting on 10/28/08. There was discussion of charging Special Districts for services provided by the County. Further discussion will occur at the next County meeting.
- D. Policies and Procedures Review Committee: None

Financial:

- A. Transmittal for November 2008: Director Spadoni made a motion to approve the November 2008 transmittal. Director Mills seconded the motion. (4-0-0)

Fire Chief's Report:

See attachment.

Closed session:

None

Correspondence:

The Thank-you letter from Fenney Park Foundation for Central Fire's providing a rest stop for their Mr. Frog's Wild ride event was presented to the Board.

Adjournment:

Director Spadoni made a motion to adjourn the meeting. Director Mills seconded the motion. (4-0-0) Meeting adjourned at 8:16pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: October 9, 2008
Call to Order: The meeting was called to order at 6:30 pm
Roll Call: Directors: Bill Schmiett, Mike Spadoni, Kent Joraanstad, Don Overacker and Carl Mills
Chief: Shawn Byrd
Administrator: Debbie Grant
Absent: None
Introduction of Guests: Captain Terry Miller, FF Bret Belshe and Michael O'Keefe
Public Comments: None

Approval of Minutes

- A. Director Spadoni made a motion to approve the June 12, 2008 minutes. Director Overacker seconded the motion. (3-0-2)
- B. Director Overacker made a motion to approve the August 14, 2008 minutes. Director Spadoni seconded the motion. (3-0-2)
- C. Director Spadoni made a motion to approve the September 11, 2008 minutes. Director Mills seconded the motion. (3-0-2)
- D. Director Spadoni made a motion to approve the September 15, 2008 minutes. Director Mills seconded the motion. (3-0-2)

New Business:

- A. Director Spadoni made a motion to authorize the president of the board to sign an agreement with Jensen and Smith as auditor for CCFRPD. Director Mills seconded the motion. Director Schmiett will sign contract. (5-0-0)
- B. Resolution 2008-10 Amend Conflict of Interest Code. Director Overacker made a motion to approve changes to Conflict of Interest code. Director Mills seconded. (5-0-0)
- C. Budget Approval Director Spadoni made a motion to approve CCFRPD Budget for 2008-2009. Director Overacker seconded. (5-0-0)
- D. Chief requested Board approval to surplus P-125. Director Overacker made a motion to approve the surplus of P-125. Director Mills seconded. (5-0-0) Administrator Debbie Grant to send Notice of Surplus to local Papers.

Unfinished Business:

- A. Special Tax- Tax Exemption will be allowed when parcel in question meets all necessary criteria as stated in Resolution 2008-01. Corrected tax roll will be submitted to County by August 2009.

Directors Reports:

- A. None.

Committee Reports:

Personnel Committee: Request for Chief to redraft personnel requirements.
Finance Committee: None
Public Relations Committee: None
Policies and Procedures Review Committee: None

Financial:

A. Transmittal for October 2008: Director Joraanstad made a motion to approve the October 2008 transmittal. Director Spadoni seconded the motion. (5-0-0)

Fire Chief's Report:

See attachment.

Closed session:

Closed session opened at 7:51 pm.

A. Personnel issues. No Action taken.

Closed session adjourned at 8:45 pm.

Correspondence:

None

Adjournment:

Director Spadoni made a motion to adjourn the meeting. Director Joraanstad seconded the motion. (5-0-0) Meeting adjourned at 8:47pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT MINUTES

Meeting Date: September 11, 2008
Call to Order: The meeting was called to order at 7:00 pm
Moment of silence was observed in remembrance of Sept 11th, 2001.
Roll Call: Directors: Bill Schmiett, Mike Spadoni, Kent Joraanstad, and Carl Mills
Chief: Shawn Byrd
Administrator: Debbie Grant
Absent: Director: Don Overacker
Introduction of Guests: Chris Sampson, Lee Johnson, Joyce Carrillo, Lucile Fenner, Captain Jeff Stone, Lt Chad Hawkins, FF CJ Marin
Public Comments: Joyce Carrillo and Lucile Fenner from the Mt Ranch Youth Alliance requested a new lease be signed with CCFRPD for a 10year term with four 5year extensions. Youth Alliance would then be eligible for Prop 40 funds. Informal polling of the board showed all Members were in favor of amending the lease (excluding Director Overacker who is absent). Submitted lease agreement will be reviewed at Special Meeting on September 15, 2008.

Approval of Minutes:

The June 12, 2008 minutes have been tabled until next meeting.
The August 14, 2008 minutes have been tabled until next meeting.

New Business:

- A. Waived oral reading of Resolution 2008-08. Motion made by Director Mills, seconded by Director Spadoni. Motion to pass resolution made by Director Mills and seconded by Director Joraanstad. (4-0-1).
- B. Motion made by Director Spadoni to reject claim of MacMillian vs. CCFRPD et al. Seconded by Director Joraanstad. (4-0-1)

Unfinished Business:

- A. Special Tax: After speaking with Lynda Churches, Chief Byrd wrote Resolution 2008-09 to allow the county to collect the unpaid taxes from Measure F in 2007. Special Board Meeting set for Monday Sept 15, 2008 to review Resolution 2008-09.
- B. Motion to Discuss changing official start time of Board meetings from 6:30pm to 7:00pm made by Director Spadoni. Seconded by Director Joraanstad. After discussion, Director Spadoni withdrew the motion.
- C. Thank-you letters for cash donations were signed by Director Schmiett and Chief Byrd and will be mailed the next business day.

Directors Reports:

- A. Director Schmiett discussed a request to allow Mountain Ranch Station #3 and the phone to be used as a polling place for the next election. Poll of Board was in favor. (4-0-1)

Committee Reports:

- A. Finance Committee to hold a meeting on Saturday at 10 am to review budget with Chief Byrd.

Financial:

- A. Transmittal for September 2008: Director Spadoni made a motion to approve the September 2008 transmittal. Director Mills seconded the motion. (4-0-1)
- B. Final Ledger 2007-2008 Fiscal Year: Administrator Debbie Grant will distribute final report for Finance Committee meeting.

Fire Chief's Report:

See attachment.

Closed session:

Closed session opened at 8:54 pm.

- A. Personnel Issues: Informational. No Action taken.

Closed session adjourned at 9:22 pm.

Correspondence:

None

Adjournment:

Director Spadoni made a motion to adjourn the meeting. Director Mills seconded the motion. (4-0-1)
Meeting adjourned at 9:35pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: August 14, 2008
Call to Order: The meeting was called to order at 7:10 pm
Roll Call: Directors: Mike Spadoni, Don Overacker, and Carl Mills
Chief: Shawn Byrd
Administrator: Debbie Grant
Absent: Director: Kent Joraanstad, Bill Schmiett
Introduction of Guests: Jessi Scofield, Don Leah, Lieutenant Kris Hinds, Resident Jason Buchanan, and Captain Jeff Stone
Public Comments: None

Approval of Minutes:

The June 12, 2008 minutes have been tabled until next meeting.
Director Overacker made a motion to approve the July 10, 2008 minutes. Director Mills seconded the motion. (3-0-2)
Director Overacker made a motion to approve the July 24, 2008 special meeting minutes. Director Mills seconded the motion. (3-0-2)

New Business:

- A. Conflict of interest Code: Discussion to follow Board of Supervisors recommendation to update Conflict of interest form. Director Overacker made a motion to change Category 1 to include Board members and Fire Chief. Director Mills seconded the motion. (3-0-2)
- B. Re-designate start time of regular board meeting: Director Overacker made a motion to meet at 7pm for September Board meeting. Director Mills seconded the motion. (3-0-2) Re-designation tabled until next meeting.

Unfinished Business:

- A. Special Tax: Refer to Finance Committee for review. Table to next month.

Directors Reports:

No Reports

Committee Reports:

- A. Add Chief Shawn Byrd to all committees.
- B. Finance Committee to revisit budget with Chief Byrd.

Financial:

- A. Transmittal for August 2008: Director Overacker made a motion to approve the August 2008 transmittal. Director Mills seconded the motion. (3-0-2)
- B. Ledger Through June 30,2008: Administrator Debbie Grant will distribute final report before next Board Meeting.

8:15 pm A 10 min. recess was called.

Fire Chief's Report:

See attachment.

Closed session:

Closed session opened at 9:00 pm.

A. Personnel Issues: Informational. No Action taken.

Closed session adjourned at 9:10 pm.

Correspondence:

A. Mr. Michael Sadek donated \$50.00 to Central Fire. Thank-you letter and donation acknowledgement will be mailed to the donor.

B. Sacramento Wheelmen sent thank-you letter and donation for Central Fire's participation in their 2008 Sierra Century. Thank-you letter and donation acknowledgement will be mailed to the donor.

Adjournment: Director Overacker made a motion to adjourn the meeting. Director Mills seconded the motion. (3-0-2) The meeting adjourned at 9:30 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: July 24, 2008
Call to Order: The meeting was called to order at 9:20 AM
Roll Call: Directors: Bill Schmiett, Mike Spadoni, Don Overacker, and Carl Mills,
Administrator: Jessi Scofield.
Absent: Director: Kent Joraanstad
Introduction of Guests: Shawn Byrd
Public Comments: None

Financial:

A. July 2008 Special transmittal: Director Spadoni made a motion to approve the July 2008 special transmittal. Director Overaker seconded the motion. (4-0-1)

Directors Comments:

No Comments

Closed session:

A. Fire Chief 's Contract:

Report if action taken;

Shawn Byrd was officially named the Fire Chief.

Adjournment: Director Mills made a motion to adjourn the meeting. Director Overacker seconded the motion. (4-0-1) The meeting adjourned at 12:04 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: July 10, 2008
Call to Order: The meeting was called to order at 7:05 PM.
Roll Call: Directors: Mike Spadoni, Don Overacker, Kent Joraanstad, Carl Mills and Administrator:
Jessi Scofield.
Absent: Director Bill Schmiett.
Introduction of Guests: Don Leach, Shawn Byrd, Captain Jeff Stone, Captain Terry Miller, and Resident Bret Belshe.

Public Comments:

Approval of Minutes:

The June 2008 Minutes have been tabled until the next meeting.

New Business:

- A. Swearing in Carl Mills as a board member: Director Overacker made a motion to instate Carl Mills as a Board Director of the Central Calaveras Fire and Rescue Protection District. Director Joraanstad seconded the motion. (3-0-1) Director Mills was sworn in by Vice President Mike Spadoni.
- B. Resolution 2008-06: Resolution to revise the Policy and Procedures Manual: Director Overacker made a motion to approve Resolution 2008-06. Director Joraanstad seconded the motion. (4-0-1)
- C. Resolution 2008-07: Resolution to increase employee wages: Director Overacker made a motion to approve Resolution 2008-07. Director Joraanstad seconded the motion. (4-0-1)
- D. Resolution 2008-08: Resolution approving the 2008 CDF Grant #7FG80109: Director Joraanstad made a motion to approve Resolution 2008-08. Director Mills seconded the motion. (4-0-1)
- E. Admin Assistant Position: The board created a committee to handle the review process.

Unfinished Business:

- A. Special Tax: Administrator Jessi Scofield gave the board an update on the progress of billing. The Finance Committee will meet to review the billing results to identify delinquent property owners to be billed.
- B. Chief's Vacancy: The board is currently reviewing the proposed contract.

Committee Reports:

No Reports

Directors Reports:

Director Overacker expressed thanks to Captain Stone for putting a PSA in the Miner's Pick explaining CCFRPD's Fireworks Ordinance.

Financial:

- A. Transmittal for July 2008: Director Overacker made a motion to approve the July 2008 Transmittal. Director Joraanstad seconded the motion. (4-0-1)
- B. Ledger through May 31, 2008

Fire Chief's Report:

See attachment.

Correspondence

Captain Stone provided results from a volunteer survey.

Adjournment:

Director Overacker made a motion to adjourn the meeting. Director Joraanstad seconded the motion. (4-0-1) The meeting adjourned at 8:35pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: June 12, 2008
Call to Order: The meeting was called to order at 6:30 PM.
Roll Call: Directors: Bill Schmiett, Mike Spadoni, Don Overacker, and Administrator: Jessi Scofield.
Absent: Director Kent Joraanstad.
Introduction of Guests: Don Leach, Jim Ingham, Jack Horner, Randy Nathan, Randy, Carl Mills, Shawn Byrd, Captain Jeff Stone, Resident Lawren Keeler, and Lieutenant Chad Hawkins.
Public Comments: Mr. Nathan asked why the previous Fire Chief was terminated (the Board cited the chief's privacy protection as reason to not answer); asked why the public was not involved in the Chief selection process (privacy and closed session requirement for personnel selection); asked if the public could meet the prospective new Chief (when asked, Mr. Byrd agreed); and, called for a public forum if the previous Fire Chief was available (the board agreed if that person appeared and signed a waiver of personal privacy rights; he did not appear). Mr. Ingham inquired what the plan is for the Chief's vacancy (the board introduced Shawn Byrd as a prospective candidate).

Approval of Minutes:

Director Overacker made a motion to approve the May 2, 2008 minutes. Director Spadoni seconded the motion. (3-0-1)

New Business:

- A. Resolution 2008-04 Establishing an Injury and Illness Prevention Plan: Director Spadoni made a motion to approve resolution 2008-04. Director Overacker seconded the motion. (3-0-1)
- B. Resolution 2008-05 Establishing a Bloodborne Pathogens Exposure Control Plan: Director Spadoni made a motion to approve resolution 2008-05. Director Overacker seconded the motion. (3-0-1)
- C. Resolution 2008-06 Establishing a Public Health Memorandum: This has been tabled until the July meeting.
- D. 2008-09 Budget Attestation: Director Spadoni made a motion to approve the 2008-2009 Budget Attestation. Director Overacker seconded the motion. (3-0-1)

Unfinished Business:

- A. Special Tax: Administrator Jessi Scofield gave the board an update on the progress of billing. The Finance Committee will meet to review the billing results to identify delinquent property owners to be billed.

Committee Reports:

The personnel committee has met 6 times since the last board meeting to discuss the Fire Chief's vacancy. The Finance Committee had one meeting to create the proposed 2008-2009 budget.

Directors Reports:

President Schmiett wanted to thank Lieutenant Chad Hawkins for attending the Mountain Ranch Little League ceremony.

Financial:

- A. Transmittal for June 2008: Director Spadoni made a motion to approve the June 2008 Transmittal. Director Overacker seconded the motion. (3-0-1)
- B. Ledger through April 31, 2008

Fire Chief's Report:

See attachment.

7:25: A 10min. recess was called.

Closed session:

Closed session opened at 7:22PM

Action Taken:

- A. District Volunteer Stipends will be increased.
- B. There will be a salary increase for district employees.
- C. A bill will be prepared for unauthorized charges on the district credit card.

Closed session adjourned at 8:40PM

Adjournment: Director Spadoni made a motion to adjourn the meeting. Director Overacker seconded the motion. (3-0-1) The meeting adjourned at 8:50pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: May 2, 2008
Call to Order: The meeting was called to order at 8:02 AM
Roll Call: Directors: Bill Schmiett, Kent Joraanstad, Mike Spadoni, Don Overacker, and
Administrator: Jessi Scofield.

Absent:

Introduction of Guests: Don Leach, Captain Jeff Stone, Captain Terry Miller, and Lieutenant Chad Hawkins.
Public Comments: Mr. Leach told the board his concerns regarding the chief's position.

Approval of Minutes:

Director Spadoni made a motion to approve the February 12, 2008 minutes. Director Overacker seconded the motion. (3-0-1)

Director Overacker made a motion to approve the March 13, 2008 minutes. Director Joraanstad seconded the motion. (3-0-1)

Director Spadoni made a motion to approve the April 10, 2008 minutes. Director Joraanstad seconded the motion. (4-0-0)

New Business:

A. Director Spadoni made a motion to approve Resolution 2008-03 as revised. Director Joraanstad seconded the motion. (4-0-0)

B. Director Spadoni made a motion to approve the budget adjustment. Director Joraanstad seconded the motion. (4-0-0)

Unfinished Business:

A. Special Tax: Administrator Jessi Scofield gave the board an update on the progress of billing and will have more information at the next meeting.

Committee Reports:

There were no committee reports.

Directors Reports:

There were no director reports.

Financial:

A. Transmittal for May 2008: Director Overacker made a motion to approve the May 2008 Transmittal. Director Spadoni seconded the motion. (4-0-0)

B. Ledger through March 31, 2008

Fire Chief's Report:

See attachment.

Correspondence:

Closed session:

A. Personnel Issues: No action taken

B. Chief's Vacancy: No action taken

Report if action taken;

The Fire Chiefs position will be offered to one of the previously interviewed candidates.

Adjournment: Director Spadoni made a motion to adjourn the meeting. Director Joraanstad seconded the motion. (4-0-0) The meeting adjourned at 9:52pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: April 18, 2008
Call to Order: The meeting was called to order at 7:03PM.
Roll Call: Directors: Mike Spadoni, Don Overacker, Bill Schmiett, Kent Joraanstad, and
Administrator Jessi Scofield.
Guests: Kris Hinds
Absent: None
Public Comments: None

Closed Session:

Public Employee Discipline/Dismissal/Release pursuant to Government Code 54957

Closed session ended 9:40

Report if action taken;

The Interim Fire Chief is terminated effective 4/23/2008. (3-0-1)

Director Overacker was appointed temporary Administrative Chief until the May 2008 Board meeting. (3-0-1)

Adjournment: Director Joraanstad made a motion to adjourn the meeting. Director Spadoni seconded the motion. (4-0-0) The meeting adjourned at 9:50pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: April 10, 2008
Call to Order: The meeting was called to order at 7:02 PM
Roll Call: Directors: Bill Schmiett, Kent Joraanstad, Mike Spadoni, and Administrator: Jessi Scofield.
Absent: Don Overacker, and Chief MacMillan
Introduction of Guests: Captain Jeff Stone, and Lieutenant Kris Hinds
Public Comments: None

Approval of Minutes:

The February 12, 2008 Minutes were tabled until the next board meeting.
The March 13, 2008 Minutes were tabled until the next board meeting.

New Business:

- A. Possible use of Fire District phone line for County Elections: Director Spadoni made a motion to approve the use of the Mountain Ranch Fire Station phone line for county elections held at the Mountain Ranch Community Center. Director Joraanstad seconded the motion. (3-0-1)
- B. Sale of Surplus Property (U-121) Resolution 2008-2: Director Spadoni made a motion to approve Resolution 2008-2 as amended. Director Joraanstad seconded the motion. (3-0-1)

Unfinished Business:

- A. Special Tax: Director Spadoni made a motion to follow Calaveras County guidelines when assessing late charges on the 07-08 special taxes. Director Jorranstad seconded the motion. Failed (0-3-1)
- B. Whiskey Slide Property (Well): The Youth Alliance has been provided with the proposed lease. Central Calaveras Fire is waiting on a reply.
- C. Resident Program: No action taken.

Committee Reports:

There were no committee reports. The special tax review committee has been disbanded.

Directors Reports:

Director Spadoni requested personnel issues be put into Closed Session for the May board meeting.

Financial:

- A. Transmittal for April 2008: Director Spadoni made a motion to approve the April 2008 Transmittal. Director Joraanstad seconded the motion. (3-0-1)
- B. Ledger through February 31, 2008
- C. Director Spadoni made a motion to approve the Budget Adjustment. Director Joraanstad seconded the motion. (3-0-1)

Fire Chief's Report:

See attachment.

Correspondence:

Closed session:

Adjournment: Director Joraanstad made a motion to adjourn the meeting. Director Spadoni seconded the motion. (3-0-1) The meeting adjourned at 8:49pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: February 12, 2008
Call to Order: The meeting was called to order at 6:30PM at Station # 3 in Mountain Ranch.
Roll Call: Directors: Mike Spadoni, Don Overacker, Bill Schmiett, Interim Chief: Terry Miller
and Administrator: Jessi Scofield.
Absent: Kent Joraanstad
Introduction of Guests: None
Public Comments: None

Approval of Minutes:

Director Spadoni made a motion to approve the January 10, 2008 Minutes.
Director Overacker seconded the motion. (3-0-1)
Director Overacker made a motion to approve the January 26, 2008 Minutes.
Director Spadoni seconded the motion. (3-0-1)

New Business:

None

Unfinished Business:

- A. Special Tax: Director Schmiett reported that there was a meeting held with the Assessor, Tax Collector, and County Counsel to discuss the details of the parcel tax. These offices suggested County Counsel create an implementation resolution for the parcel tax. Director Overacker made a motion asking County Counsel to draft a resolution for the board to consider. Director Spadoni seconded the motion. (3-0-1)

Committee Reports:

None

Directors Reports:

None

Financial:

- A. Transmittal for February 2008: Director Overacker made a motion to approve the February 2008 Transmittal. Director Spadoni seconded the motion. (3-0-1)
B. Ledger through December 31, 2007

Fire Chief's Report:

See attachment.

Correspondence:

Closed session:

- A. Herd vs. Sheep Ranch Fire Company and Central Calaveras Fire Attorney Fees: These fees will be paid as billed.
B. Personnel Issues, Possible Revision of Policy and Procedures: Director Spadoni made a motion to create an ad hoc Policy and Procedures Update Committee. Members Bill Schmiett, Mike Spadoni, Fire Chief, and District Administrator. Director Overacker seconded the motion. (3-0-1)
C. Fire Chief's Vacancy: Director Spadoni made a motion to hire John F. MacMillian for Fire Chief effective March 1, 2008, pending satisfactory completion of prerequisite requirements. Director Overacker seconded the motion. (3-0-1)

Closes session adjourned at 8:07 pm.

Adjournment: Director Spadoni made a motion to adjourn the meeting. Director Overacker seconded the motion. (3-0-1) The meeting adjourned at 8:15pm.

Approval Signature - Director

Approval Signature - Secretary

**CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES**

Meeting Date: January 26, 2008
Call to Order: The meeting was called to order at 12:01PM.
Roll Call: Directors: Mike Spadoni, Don Overacker, Bill Schmiett, and Kent Joraanstad.
Interview Panel Guests: Jeff Stone and Cheryl Howard.
Absent: None
Introduction of Guests: None
Public Comments: None

Closed session:

- A. Fire Chief Interviews: A candidate was selected to make an offer to for the Fire Chief position.
- B. Review the Invoice for Attorney Fees from Blair Whites Office: No Action taken.

Adjournment: Director Spadoni made a motion to adjourn the meeting. Director Overacker seconded the motion. (4-0-0) The meeting adjourned at 5:10pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: January 10, 2008
Call to Order: The meeting was called to order at 6:30PM.
Roll Call: Directors: Mike Spadoni, Don Overacker, Bill Schmiett, Kent Joraanstad, Interim
Chief: Terry Miller and Administrator: Jessi Scofield.
Absent: None
Introduction of Guests: Lt. Chad Hawkins
Public Comments: None

Approval of Minutes:

Director Spadoni made a motion to approve the December 13, 2007 Minutes.
Director Overacker seconded the motion. (4-0-0)

New Business:

- A. Swearing in of Kent Joraanstad, new term board member. 1/1/2008 to 12/31/2011: Director Joraanstad was sworn in as director of the Central Calaveras Fire Board of Directors.

Unfinished Business:

- A. Special Tax: The Special Tax Review Committee is continuing to work on this issue.
- B. Fire Chief's Vacancy: No action taken.
- C. Driveway Specifications: Chief Miller will be updating the board on this information on his Chief's Reports.
- D. Mountain Ranch Water System (Fire): Chief Miller is making signs to inform the public that the hydrants in Mountain Ranch are not for public use.
- E. Herd vs. Sheep Ranch Fire Company and Central Calaveras Fire: No action taken.

Committee Reports:

Personnel Committee: The committee informed the board that the interviews for Fire Chief are scheduled for January 26, 2008. There are five candidates interviewing for the position.

Directors Reports:

Director Joraanstad reported that the Christmas parade in Mountain Ranch was a success. Lt. Hawkins and F/F Joraanstad decorated E-125 for the event.

Financial:

- A. Transmittal for January 2008: Director Spadoni made a motion to approve the January 2008 Transmittal. Director Joraanstad seconded the motion. (4-0-0)
- B. Ledger through November 30, 2007

Fire Chief's Report:

See attachment.

Correspondence:

Closed session:

Adjournment: Director Joraanstad made a motion to adjourn the meeting. Director Overacker seconded the motion. (4-0-0) The meeting adjourned at 7:28pm.

Approval Signature - Director

Approval Signature - Secretary