

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: December 21, 2011

Call to Order: The meeting was called to order at 3:01pm.

Roll Call: Director Overacker, Director Mills, Director Leach and Director Soria
Absent- Director Sutherland-Moore

Financial:

- A. Transmittal for December 2011: Director Leach made a motion to approve the December 2011 transmittal. Director Soria seconded. (4-0-1).

Adjournment: Director Mills made a motion to adjourn. Director Leach seconded. (4-0-1)

Meeting adjourned at 3:11 pm.

Approval Signature - Director

Approval Signature - Secretary

**CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES**

Meeting Date: December 17, 2011

Meeting was cancelled due to a lack of quorum.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: November 10, 2011

Call to Order: The meeting was called to order at 6:30pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrative Assistant: Deborah Grant
Captain Gonzalez, FF Proctor

Roll Call: Director Overacker, Director Mills, Director Leach, Director Soria and Director Sutherland-Moore

Public comments: None

Approval of Minutes

- A. Director Soria made a motion to approve the October 5, 2011 meeting minutes. Director Leach seconded. (5-0-0)
- B. Director Leach made a motion to approve the October 13, 2011 special meeting minutes. Director Mills seconded. (5-0-0)

New Business:

- A. Re-appointment of Director Leach and Director Mills. Director Sutherland-Moore made a motion to re-appoint Director Leach to the Central Calaveras Fire Board of Directors. Director Mills seconded. (4-0-1) Director Leach made a motion to re-appoint Director Mills to the Central Calaveras Fire and Rescue Board of Directors. Director Sutherland-Moore seconded. (4-0-1) Oath of Office will be done at the December Board meeting.
- B. Station #3 Garage Door Repairs. Director Sutherland-Moore met with R&S Erection of Stockton at Station #3 to get a bid for replacing the aging doors. The bid was to replace and reinforce the existing two door system. Director Soria asked if it would be more prudent to create one large opening, which would make access for all of Centrals engines easier. The Chief and Director Moore both replied that they had been told, from separate sources, that the structural needs and permits required would probably make that approach cost prohibitive. Director Leach suggested getting another bid from High Country Builders, who installed the new doors at Station#5. Director Soria also suggested contacting Gary Ghio for structural engineering. The Board has asked the Chief to solicit other bids for both a single and double door installation at Station #3. Director Sutherland-Moore mentioned that he willing to call and meet contractors at Station#3 as needed.
- C. Holiday Potluck. Chief Stone told the Board that he thought separating the Awards Ceremony and the Holiday Party would be financially prudent. His intention was to have a pot luck holiday party for employees and families at Station#1 in December. He would then like to have the Awards and Recognition ceremony for Volunteers and

Employees in January or February. This year's Holiday Party will be on Saturday Dec 17th at 5:30pm.

Unfinished Business:

- A. Resolution Authorizing the Establishment of a Revolving Fund- Discussion/ Approval. Chief Stone shared copies of a letter sent to the County Auditor from Ebbetts Pass Fire. The letter was requesting details of the services that the Auditor would provide and what the breakdown costs were. Director Sutherland- Moore asked if Central needed to send a similar letter to the County. Chief Stone said to date the County Auditor has not sent a reply to Ebbetts Pass and so we should wait until a response has been received then revisit the thought. He also said Supervisor Wilensky was at the Chief's meeting and the Board of Supervisors aren't supporting the Auditor's request at this point. Chief Stone feels that eventually the Auditor might drop the request for this extra payment.
- B. Item discussed in conjunction with item A.
- C. December Board Meeting- Director Mills made a motion to have the next Board of Directors meeting on December 17th at 4pm. Director Leach seconded. (5-0-0).
- D. Purchase of Reserve type 2 Engine, 1991 Ford 4x4. Chief Stone and Director Overacker went to Washington State to test drive and inspect the engine for possible purchase. They were both impressed with great condition that the engine was in for a 1991. It drafted and flowed water very well and easily drove out of a sandy area near a lake. The Chief does have a list of a few issues. Current owners have only had it 5 years and it came from an agency in Merced, California. It does not have a pressure relief valve but that wasn't required in 1991. West Coast Frame could add one for less than \$2,000.00. Truck is advertised at different prices on different sites. The Board directed the Chief to offer \$35,000 for the engine and communicate back to the Board at the next Board meeting any counteroffers. The Chief was also asked to look into shipping costs.
- E. Repair of Booster Pump for Water Tanks at Station #1. Gasper Electronics troubleshot the motor and removed it. PumpCo replaced and installed the new pump. Pump is fixed and functioning.

Directors Reports: Director Overacker would like to thank and congratulate West Point Fire for getting Measure A passed. He wants everyone to be acknowledged for their efforts in the measure passing by over 80% approval.

Committee Reports:

Chief Stone met with the Chief's from West Point Fire and Mokelumne Hill Fire. They decided to speak to all of their respective Boards and recommend the formation of a joint committee made from 2 Board Members from each District. The purpose of this committee would be to investigate the feasibility of all three Districts to share some common services. Director Mills and Director Soria volunteered to represent Central Fire in the newly formed "Shared Services Committee". Chief Stone will inform them when the first meeting date is decided.

Financial:

- A. Transmittal for November 2011: Director Soria made a motion to approve the November 2011 transmittal. Director Sutherland-Moore seconded. (5-0-0).
- B. Transmittal for purchase of 1999 Ford Ranger pick-up from Hayes Auto Sales. This payment was included on the regular transmittal. Chief Stone wanted to point out the total cost for the new vehicle.
- C. Budget Adjustment - Reserve funds moved to Safety Equipment for equipment purchased with Grant and additional funds moved to New Equipment Purchases for new Utility and Reserve Engine. Director Mills made a motion to approve the Budget adjustment as written. Director Leach seconded. (5-0-0)
(Director Sutherland-Moore excused himself from the meeting.)
- D. Journal Entry/Chargeback- Payment of Solid Waste Fees for Station #1. Director Mills made a motion to approve. Director Soria seconded. (4-0-1)
- E. Ledger- October 2011

Fire Chief's Report: See Attached

Closed Session -None

Correspondence:

- A. None

Adjournment: Director Mills made a motion to adjourn. Director Leach seconded. (4-0-1)

Meeting adjourned at 8:07pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
SPECIAL MEETING MINUTES

Meeting Date: October 31, 2011

Call to Order: The meeting was called to order at 6:32pm.

Roll Call: Director Overacker, Director Mills, Director Leach, and Director Soria
Chief Jeff Stone, Captain Chris Jacobsen, FF Luke Joraanstad and Admin Debbie Grant
Absent- Director Sutherland-Moore

New Business:

- A. Purchase of 1999 Ford Ranger pick-up Discussion/Approval Chief Stone has found a 4WD white pick-up with low mileage. He believes it would be a better suited vehicle for errands and volunteer transport than U-121. The Chief would like to turn U-121 into a response vehicle loaded with equipment that doesn't fit on the first out engine but would be important on scene. Director Soria questioned the need for another vehicle and if the money would be better spent repairing our stations. He also expressed a safety concern for using the Ford F-250 4x4 to carry extra equipment that doesn't fit on the engine and how to avoid injury when removing this heavy equipment from the truck bed. Chief Stone replied that some work was going to take place at Station #4 the next week and the safety concern could be resolved with proper training for loading and unloading heavy items in the truck bed. The apparatus committee recommended pursuing the purchase of this vehicle. Director Leach made a motion to pursue the purchase of the 1999 Ford Ranger. Director Mills seconded. (3-1-1)

Adjourn Open Session at 6:57pm.

Call to Order Closed Session at 7:01pm.

Closed Session:

Chief's Contract- Director Mills made a motion to accept the contract for Chief Jeff Stone with a contractual start date of November 11th, 2011. Director Leach seconded. (4-0-1)

Adjourn Closed Session at 7:30pm.

Call to Order Open Session at 7:32pm.

Adjournment: Director Mills made a motion to adjourn. Director Leach seconded. (4-0-1)

Meeting adjourned at 7:34pm.

Approval Signature - Director

Approval Signature - Secretary

**CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES**

Meeting Date: October 13, 2011

Call to Order: The meeting was called to order at 6:45pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrator: Deborah Grant

Roll Call: Director Overacker, Director Leach, and Director Soria
Absent- Director Mills and Director Sutherland-Moore

Public comments: None

Approval of Minutes

- A. Director Leach made a motion to approve the September 8, 2011 meeting minutes. Director Soria seconded. (3-0-2)
- B. October 5, 2011 meeting minute approval moved to next regular Board meeting due to lack of a quorum of Directors present at the meeting.

New Business:

- A. Policy Review-Policy for Resident Firefighters- Chief Stone presented a new policy for the Resident Program which eliminates the use of the term "Intern" and clearly establishes our residents as volunteers. Chief recommends the effective date to be November 11 which is the start of a pay period. Director Soria clarified that the adopted date would be October 13, 2011, if approved. Director Leach made a motion to approve the new Policy for Resident Firefighters as corrected. Director Soria seconded. (3-0-2)
- B. December Board Meeting- discussion/approval to move to December 15th from December 8th. Discussion began regarding open board positions and the timeline to fill the positions. Central Fire has two Board positions that will be open after December 2, 2011, if the current members decline to stay on the Board for the next term. Even though they didn't submit their nominations in August for the November election, the current Board can still accept their request to keep their positions and instate them for the next four year term. Administrative Assistant Debbie Grant will contact County Elections to confirm timelines for open positions. Director Soria made a motion to table moving the December meeting from the second Thursday to the third Thursday until a response is received from the County elections Department and a final decision is received from the two outgoing board members. Director Leach seconded. (3-0-2)
- C. Repair of Booster Pump for Water Tanks at Station #1- Chief Stone informed the Board that the pump in the water tanks that supply refill water for the engines and water tender has broken. Gasper's Electric has given an estimate of \$2,000-\$2500 for repairs. At Director Overacker's suggestion, Chief Stone contacted PumpCo get another quote. Chief explained this doesn't impact daily operations but in the event of a fire we wouldn't be able to fill the engines or water tender here at Station #1. Not an urgent

repair but does need to be addressed. Director Soria questioned what the head pressure is at the tanks. Do we need a pump? Also, Director Soria suggested moving the pump from Station #2 and replacing it with a smaller pump due to the infrequent use. Chief Stone will get the second quote from PumpCo and check to see if free flowing with just the head pressure is enough to flow water for Central's needs. The board will be brought up to date at the next regularly scheduled meeting.

- D. Purchase of Reserve Type 2 Engine- 1991 Ford 4x4 500/500/20 Discussion/ Action. The Chief and Apparatus committee believe Central needs a Type 2 reserve engine to cover for E-121 when out on a strike team or in the shop for repairs. Chief Stone has found this engine in Washington State and was presenting the idea of making a trip to see if it would be a good reserve engine for Central Fire. He was hoping a Board Member would be available to make the trip with him. The engine might have originally come from Merced, so it should pass any CA emission requirements. The Chief will reconfirm its history, check on CA DMV requirements and get answers to other questions posed by the Board. Director Leach made a motion to approve the Chief and one Board member to go to Washington and evaluate the advertised engine for a possible reserve engine for Central Fire. Director Soria seconded. (3-0-2)

Unfinished Business:

- A. Resolution Authorizing the Establishment of a Revolving Fund- Discussion/ Approval. Chief mentioned that Supervisor Wilinsky and the other supervisors aren't interested in charging districts but can't challenge it. He suggests finding a 3rd party who can do some of the Auditor's services. Reducing transactions is a method to decrease Auditor costs. Central is moving to Quickbooks. Ebbetts Pass has adopted a Resolution that outlines payment to be in line with an MOU that outlines specific charges for specific services. Chief recommends the board wait to see what response Ebbetts Pass receives from the county Auditor. Director Soria made a motion to table this item until next meeting. Director Leach seconded. (3-0-2)
- B. Resolution Authorizing the Auditor Controller to Charge for Accounting Services. Discussion/ Approval. Director Soria made a motion to table this item until the next meeting. Director Leach seconded. (3-0-2)
- C. Cal Pers Health Discussion/ Approval. Contract with current Health Provider for Central employees must have notice by July 1st to opt out on January 1st of the following year. Since we have missed the deadline for this year, the earliest Central could change providers is January 2013. Director Soria made a motion to table this item until the regularly scheduled board meeting in April 2012. Director Leach seconded. (3-0-2)

Directors Reports: None

Committee Reports:

- A. Personnel Committee: None
- B. Finance Committee: None

- C. Public Relations Committee: None
- D. Policies and Procedures Review Committee: Director Soria has reviewed EPFD policies format as a template for Central. Goal is to remove conflicting sections in Policy and Procedure Manual. Chief is currently reviewing Director Soria's comments.
- E. Apparatus Committee: Met to discuss possible purchase of reserve engine.
- F. Building Committee: Director Soria believes shop should be at Station #4 instead of Station #2. Also, he suggests moving the Haz Mat trailer into the bay to free up room in the garage.

Director Soria made a suggestion to only list Committee Reports on the agenda if the Committee has actually met and will have something to report. Other Directors agreed it would be a good format change.

Financial:

- A. Transmittal for October 2011: Director Leach made a motion to approve the October 2011 transmittal. Director Soria seconded. (3-0-2).
- B. Ledger for September 2011, Quickbooks format- FYI

Fire Chief's Report: See Attached

Open Session Adjourned at 8:27pm

Closed Session Called To Order at 8:30pm

Closed Session:

Chief's Contract-set special Meeting for Contract talks. 4 board Members to be present for meeting.

Close Session Adjourned 8:40pm

Opens Session Called to Order 8:42pm

Correspondence:

- A. None

Adjournment: Director Leach made a motion to adjourn. Director Soria seconded. (3-0-2)

Meeting adjourned at 9:45pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: October 5, 2011

Call to Order: The meeting was called to order at 6:48pm.

Roll Call: Director Mills, Director Leach, and Director Soria
Absent- Director Overacker and Director Sutherland-Moore

New Business:

- A. Review of Strike Team Deployment-Breckenridge Complex XCA4051C The Board expressed concerns regarding E-121 being sent on a strike team, the apparatus available due to repairs being made to E-123 and the Captain in charge going on the strike team. The Chief reviewed thought process used to decide to send E-121 on Strike Team. Chief was out of town and Captain in charge evaluated resources available to respond to in District emergencies. Chief and Captain discussed findings and the Chief decided to send a team on E-121 from Central Fire. Captain on duty historically goes on strike team, although the Board would like Chief to reconsider this if they are the current in District senior officer. The Chief reassured the Board that all apparatus in service and available personnel would adequately cover the District while E-121 and Chief were away. Board also expressed a desire to be informed when a team goes out on a Strike Team. Chief asked Board if they would like to create a Policy for Strike Team Deployment to avoid confusion in the future. Board decided that informing them of strike team deployment would be adequate.
- B. Policy Review/Revision: Employee Work Schedule- Section 1270 and related sections-Discussion/Action Chief explained that Daily Schedule listed in Policy and Procedures for Fire Fighters was too restrictive to allow on duty personnel to accomplish daily tasks as well as respond to emergencies. Chief requested Board consider removing Policy Section 1270.11 through 1270.11.4 since Policy and Procedure 1270.14 more than adequately describes the expected work day for fire fighter personnel. Director Leach made a motion to remove Policy and Procedure 1270.11 to1270.11.3. Director Soria amended the motion to include 1270.11 through 1270.11.3. Director leach seconded as amended. (3-0-2)
- C. E-123 Discussion/Action Chief Stone mentioned extending the warranty with Fouts Bros while discussing current problems with water system on E-123. Fouts Bros did not comment on request. Chief will revisit the topic with Fouts Bros after E-123 has been consistently in service without any failures. So far the fix to water leaks is holding up well and engine has responded to 4 calls. The Chief and Board are surprised at the problems with E-123, since it is the same model as Murphy's Fire , which has apparently been running well for 2 years. No Action Taken.

Board and Chief decided the need for a closed Session would be better served with all of the Board present. Director Soria made a motion to table the Closed Session item until the next regularly scheduled meeting. Director Leach seconded. (3-0-2)

Closed Session:

No Action Taken

Adjournment: Director Leach made a motion to adjourn. Director Soria seconded. (3-0-2)

Meeting adjourned at 8:00pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: September 8, 2011

Call to Order: The meeting was called to order at 6:32pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrator: Deborah Grant
A/O Bret Belshe and FF Luke Joraanstad

Roll Call: Director Overacker, Director Leach, Director Soria, and
Director Sutherland-Moore
Absent- Director Mills

Public comments: None

Approval of Minutes

- A. Director Leach made a motion to approve the August 11, 2011 meeting minutes.
Director Moore seconded. (4-0-1)

New Business:

- A. Cal Pers Health Presentation- Pamela Goldberg from Cal Pers. She pointed out the advantages of health benefits through the Cal Pers system. A required minimum employer contribution, mandatory retired employee contribution and the lack of vision and dental plans are the most notable differences from the current health plans. The rates are also lower than the current plan. Director Leach made a motion to move discussion to the Finance Committee. Director Soria seconded. (4-0-1)
- B. Schedule 15 and Final Budget Attestation- Director Moore made a motion to approve the Schedule 15 and Final Budget Attestation. Director Leach seconded. (4-0-1)
- C. Central Fire Accounting Options- Chief discussed Central Fire doing more internal accounting to offset the County Auditors bookkeeping and lessen the services needed from the County Auditor. The Chief also recommended purchasing Quickbooks to allow a smoother more compliant transition away from the bulk of the Auditors services.
- D. Resolution Authorizing the Auditor Controller To Charge for Accounting Services- No Action Taken.
- E. Resolution Authorizing the Establishment of A Revolving Fund-No Action taken

Unfinished Business:

- A. E-123- currently at West Coast Frame. They are working in conjunction with Fouts Bros to resolve the leaks and pump motor vibration that is continuing to keep the apparatus out of service. Director Leach suggests looking into replacing the gas pump engine with a diesel one in hopes this helps resolve the vibration and leaking pipe issues.

Directors Reports:

- A. Director Overacker expressed his appreciation for Chief Stone's informing the Board of a firefighter injury on the Freccero Fire. He thanked the Chief for following procedure and his brief but informative communication.
- B. Director Soria would like to see Station #4 repaired like Station #3. He commented that the tax payer's expectations include Fire Services, EMS services and maintenance of Stations.
- C. Director Moore presented the idea to use Central Fire's Facebook page to keep local citizens up to date with incidents Central is responding to, especially local fires.

Committee Reports:

- A. Personnel Committee: Met to discuss Resident Firefighter program. Chief Stone has talked to Ebbetts Pass Fire (EPFD) and has received the Policies and Procedures used for their program. The Chief would like to make changes to Central's program to better follow EPFD's very successful program. The Personnel Committee and the Policy and Procedure Committee will meet to discuss implementation of the necessary changes.
- B. Finance Committee: None

Director Sutherland-Moore adjourned himself from the meeting.

- C. Public Relations Committee: None
- D. Policies and Procedures Review Committee: Director Soria has reviewed EPFD resident policies and has given them to the Chief.
- E. Apparatus Committee: Met to discuss a 5, 10 and 15 year apparatus plan. Chief Stone would like to add a smaller utility and turn U-121 into a fire ground support unit. Central also needs another Reserve Type 2 engine like E-121. Chief is applying for grants that if awarded could help defray some of the costs.
- F. Building Committee: None

Financial:

- A. Transmittal for September 2011: Director Leach made a motion to approve the September 2011 transmittal. Director Soria seconded. (3-0-2).
- B. Ledger for Fiscal Year End 2010-2011- FYI

Fire Chief's Report: See Attached

Open Session Adjourned at 9:35pm

Closed Session Called To Order at 9:36pm

Closed Session:
No Action Taken

Close Session Adjourned 9:54pm

Opens Session Called to Order 9:55pm

Correspondence:
A. None

Adjournment: Director Leach made a motion to adjourn. Director Soria seconded. (3-0-2)

Meeting adjourned at 9:56pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: August 11, 2011

Call to Order: The meeting was called to order at 6:35pm.

Introduction of Staff: Fire Chief Jeff Stone

Administrator: Deborah Grant

Captain Mark Gonzalez and FF Jeremy Proctor

Roll Call: Director Overacker Director Mills, Director Leach, Director Soria, and
Director Sutherland-Moore

Public comments: None

Approval of Minutes

- A. Director Leach made a motion to approve the July 14, 2011 meeting minutes.
Director Soria seconded. (5-0-0)

New Business:

- A. Kamps Propane Presentation-Deanna King and Ernie ____ presented to the Board a summary of cost and services for Central Fire's 5 stations. The Board was very impressed with the automated sensor system that could be installed at the Station's with phone service. Knowing that Kamps could monitor fuel levels and possible leaks when a sudden surge in use is transmitted by the sensor, made Central's Board and Chief hopeful that propane use and costs could be better budgeted.
- B. E-123 Pump Issues West Coast repairs are sending a mechanic to fix the throttle problem on Friday. Hopefully the engine will be back in service shortly. If the problem goes unresolved the Chief will contact Fouts Bros and Darley Pumps to see what the next step for the warranty repairs will be.
- C. Resolution for FF Association checking Account- Informational Only. The Resolution from Umpqua Bank needs to be signed by the Association Officers. No Board action is required for this item. No Action Taken.
- D. Processing Changes in the Auditor's Office- Chief Stone, Director Leach, Director Overacker and Administrative Assistant Debbie Grant attended a meeting with County Auditor Rebecca Callen. Chief Stone reviewed the County Auditor's intention to change how Special District's bills and accounts are handled. One major change was to charge each Special District for services. A preliminary study showed an annual cost of approx \$3,000 for the Auditor to continue managing Central Fire's funds and bill paying service. Chief Stone recommended some internal changes before the County Auditor makes her changes. The Board suggested the Chief contact Supervisor Wilenski to discuss minimizing the financial effect on Central Fire.

- E. Selections of Water Tender Operators- Two volunteers are continuing the required classes to be eligible for water tender operators. Chief Stone hopes to have at least three qualified volunteers by year end. The Board suggested advertising in the local paper's for citizens with a Class A license who might be interested in volunteering as a water tender operators. No Action Taken.
- F. Rummage Sale Highlights- Central Fire's Firefighter Association made around \$350 the sale of donated items. Also a citizen donation of \$1,000 was received the same weekend which will greatly help the FF Association's new checking account.
- G. Annual review and approval of Exposure Control Plan for Blood Borne Pathogens- Chief Stone recommended the Board approve the document as currently written. Director Soria and Captain Jacobsen have been working with the County to improve the content of the current document but the final version is not completed as yet. The Chief pointed out that the current version does cover all of the important points required but lacks slightly in the application of the guidelines. Once the revised version is completed it will be presented to the Board for review and approval. Director Mills made a motion to approve the current Exposure Control Plan for Blood Borne Pathogen. Director Moore seconded. (5-0-0)
- H. Annual review and approval of the Injury and Illness Prevention Program. Chief Stone again recommended the Board approve the existing document while a revised version is being completed by Director Soria and Captain Jacobsen. Director Mills made a motion to approve the Injury and Illness Prevention Program. Director Leach seconded. (5-0-0)

Unfinished Business:

- A. Propane Analysis and Review of Alternatives- The Board reviewed the proposals from all the local propane companies. All of the local companies were competitively priced. Director Sutherland-Moore made a motion to change Central Fire's propane service from JS West to Kamps. Director Soria seconded. (5-0-0)

Directors Reports:

- A. Director Leach distributed copies of a recent email regarding the FDAC announcement on the recently passed State Responsibility Area- Fire Prevention Fee. The notice commented on the challenges facing the proposed tax.
- B. Director Moore presented the idea to use Central Fire's Facebook page to keep local citizens up to date with incidents Central is responding to, especially local fires.

Committee Reports:

- A. Personnel Committee: Met to discuss Water Tender Operators.
- B. Finance Committee: Met to discuss the new SRA in FDAC announcement.
- C. Public Relations Committee: None
- D. Policies and Procedures Review Committee: Director Soria gave Chief the review of Policy and Procedures format changes.
- E. Apparatus Committee: Met to discuss E-123 repairs, WT-121 and rescues for sale.
- F. Building Committee: None

Financial:

- A. Transmittal for Aug 2011: Director Soria made a motion to approve the August 2011 transmittal. Director Moore seconded. (5-0-0).
- B. Ledger for June 2011- Fiscal Year End 2010-2011 not received from County.

Fire Chief's Report: See Attached

Closed Session: (Board decided closed session unnecessary.)

- A. No Action Taken

Correspondence:

- A. None

Adjournment: Director Mills made a motion to adjourn. Director Moore seconded. (5-0-0)

Meeting adjourned at 8:06 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: July 14, 2011

Call to Order: The meeting was called to order at 6:31 pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrator: Deborah Grant
A/O Bret Belshe and FF Jeremy Proctor

Roll Call: Director Mills, Director Leach, Director Soria, and Director Sutherland-Moore
Absent- Director Overacker

Public comments: None

Approval of Minutes

- A. Director Leach made a motion to approve the June 7, 2011 meeting minutes.
Director Moore seconded. (4-0-1)
- B. Director Leach made a motion to approve the June 16, 2011 meeting minutes.
Director Soria seconded. (4-0-1)

New Business:

- A. Distribute copies of Budget 2011/2012
- B. Policy and Procedure change- Section 1240.10 Authorized Employee Benefits. Policy was changed to reflect a set amount equal to 85% of medical costs to be paid for eligible staff beginning September 1, 2011. Residual 15% will be burdened by the employee. Director Moore made a motion to accept the changes to the Policies and Procedures Section 1240. Director Soria seconded. (4-0-1)
- C. Policy and Procedure change Section 1280.10.2 Compensation and Stipends. Chief Stone proposed changing the annual Christmas/ Awards dinner to January or February to allow stipends to be distributed according to the calendar year. Another change to cut costs would be to return to pot luck style awards ceremony. Director Soria made a motion to approve the changes to the Policy and Procedures 1280.10.2 Director Leach seconded. (4-0-1)
- D. Policy and Procedure changes Section 1280.11 Volunteer Stipends. Discussion and Approval of the Board to change from a monetary stipend per call to a point system. Awarding points for calls and training will allow the Board to better control the costs for Volunteer stipends. Director Moore made a motion to approve the changes to Policy and Procedures 1280.11. Director Soria seconded. (4-0-1)
- E. Central Fire received the Chief's badge from former Chief Piccinini.
- F. Special District Budget Adjustment- In accordance with Chief Stone's budget proposal, funds needed to be moved from the Reserve Equipment fund to the New Equipment code to allow for the annual payment for E-121 to West America Bank.

- G. Propane Analysis and Review of Alternatives- Board of Directors was given the two formal proposals from AmeriGas and Campora. Discussion included costs to replace tanks with new vendor tanks and fluctuating cost of propane gas. Director Leach would like to contact Camps to get a quote for the Boards consideration. Discussion continued to the next Board Meeting.
- H. Resolution 2011-03 Resolution for Replenishment Accounts-Discussion Approval. Chief Stone informed the Board that a letter, distributed in correspondence, was received outlining changes in the County Auditor's office. Included is a \$6,000 charge the County is considering to do Central Fire's monthly bills. Discussion included the possibility of the Administrative Assistant paying all bills after Board approval through a double signature checking account and online banking. The addition of QuickBooks to Central Fire's accounting system would also help to satisfy our annual audit. The Chief, Admin and at least one Board member will attend a County presentation regarding these changes later in the month. Director Moore made a motion to continue this item until the next regularly scheduled meeting. Director Soria seconded. (4-0-1)
- I. New signature card for Payroll People. Due to change of Board Members midyear a new signature card for Central Fire's payroll system was necessary. Director Moore made a motion to have the Board Treasurer, Director Leach, sign the signature card. Director Soria seconded. (4-0-1).

Unfinished Business:

- A. None.

Directors Reports: None

Committee Reports:

- A. Personnel Committee: Met and discussed the point system suggested by Chief Stone.
- B. Finance Committee: No meeting but did discuss the County Auditor's letter.
- C. Public Relations Committee: None
- D. Policies and Procedures Review Committee: None
- E. Apparatus Committee: Met to discuss R-121 and R-123. Agreed to lower price to broker.
- F. Building Committee: None

Financial:

- A. Transmittal for July 2011: Director Leach made a motion to approve the July 2011 transmittal. Director Moore seconded. (4-0-1).
- B. Ledger for June 2011.- For Information Only

Fire Chief's Report: See Attached

Open Session Adjourned 7:46pm

Closed Session Call to Order 7:56pm

Closed Session:

- A. No Action Taken
- B. No Action Taken
- C. No Action Taken

Closed Session Adjourned 8:19pm

Open Session Call to Order 8:25pm

Correspondence:

- A. Murphy's Fire sent a thank you letter for Central Fire's participation in Chief Powers' memorial service.
- B. Processing changes in County Auditor's Office

Adjournment: Director Leach made a motion to adjourn. Director Soria seconded. (4-0-1)

Meeting adjourned at 8:35 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: May 12, 2011

Call to Order: The meeting was called to order at 6:34 pm.

Introduction of Staff: Fire Chief Jeff Stone

Administrator: Deborah Grant

A/O Bret Belshe, FF Cody Stephens, and FF Jeremy Proctor

Roll Call: Director Overacker, Director Leach, Director Soria, and Director Sutherland-Moore
Absent- Director Mills

Public comments: Robert Smith introduced chipper program local with Pat McGreevy. Time starts from West Point. Grant money pays for chipping service.

Approval of Minutes

- A. Director Leach made a motion to approve the April 21, 2011 meeting minutes.
Director Soria seconded. (4-0-1)
- B. Director Soria made a motion to approve the April 30, 2011 meeting minutes.
Director Leach seconded. (4-0-1)

New Business:

- A. Umpqua Signatory Card Establishing Authorized Signatories to the Checking Accounts Established for Payroll and Petty Cash- Director Soria made a motion to approve the signatory card for Umpqua Bank. Director Leach seconded. It was discussed that a new signature card for the Umpqua bank accounts was needed to reflect the change of Board Members and our new Chief.
- B. Fiscal Year 2011-12 Proposed Budget Packet from the County- The Chief and Finance Committee proposed a preliminary budget to the Board of Directors for review. Several ideas were discussed to reduce Central Fire's budget to be in line with revenues. Topics of discussion included salary freezes, reduction in benefits and possible cuts to the intern and volunteer programs. Director Sutherland-Moore suggested giving each employee an opportunity to voice their opinions to the Board.

Director Leach made a motion to take Closed Session out of order. Director Soria seconded.
(4-0-1)

Open Session Adjourned 6:44pm

Closed Session Call to Order 6:45pm

Closed Session:

- A. No Action Taken

- B. The Board rejected the proposed MOU and is open to confer with employee with regards to policies and procedures.
- C. No Action Taken

Closed Session Adjourned 6:58pm

Open Session Call to Order 7:00pm

- C. Resolution 2011-02 Resolution Approving Elections Department Ballot for Board Open Positions Director Soria made a motion to approve Resolution 2011-02. Director Sutherland-Moore seconded. (4-0-1)
- D. Special District Budget Adjustment- Director Leach made a motion to approve the budget adjustments as listed. Director Soria seconded. The Board reviewed adjustments in the 2010-2011 budget to balance the budget before the end of the fiscal year. (4-0-1)

Unfinished Business:

- A. T1 communication line- The new telephone/internet line will be connected in the next couple of weeks. The telephones at Mtn. Ranch and Sheep Ranch will be disconnected at that time.

Committee Reports:

- A. Personnel Committee: None
- B. Finance Committee: Reviewed budget draft and the audit proposal. Recommend more discussion on budget items and approval of signing another 3 year contract with current auditor.
- C. Public Relations Committee: Recommends a press release to notify the public of the Board rescinding the Fireworks Ordinance. Chief Stone will draft the notice and Admin Debbie Grant will distribute to the local media for publication.
- D. Policies and Procedures Review Committee: Chief Stone has corrections for the Illness and Injury policy. Capt Jacobsen and Director Soria have reviewed Blood borne Pathogens Manual. Chief Stone pointed out that there are 6 policy manuals and recommended the Board move towards a more consolidated manual, such as a revised Policy and Procedure manual with addendums. This would make revisions easier and more clearly defined.
- E. Apparatus Committee: None
- F. Building Committee: None

Financial:

- A. Transmittal for May 2011: Director Leach made a motion to approve the April 2011 transmittal. Director Sutherland-Moore seconded. (4-0-1).
- B. Ledger for April 2011.- For Information Only

Fire Chief's Report: See Attached

Correspondence:

- A. CPPA Power Rate 2011/12 Letter- Notification of a rate increase for electric power supplied to Station #1
- B. ISU Insurance Letter- A refund was sent to Central Fire for the unused premiums for "old" E-123 and E-124.

Adjournment: Director Leach made a motion to adjourn. Director Soria seconded. (4-0-1)

Meeting adjourned at 9:20 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
SPECIAL MEETING MINUTES

Meeting Date: March 31, 2011

Call to Order: The meeting was called to order at 6:30 pm.

Roll Call: Directors: Don Leach, Don Overacker, Carl Mills, and Jim Sutherland-Moore

Also Present: Fire Chief Jeff Stone
Administrator: Deborah Grant
Apparatus Operator Bret Belshe, FF Cody Stephens

New Business:

- A. Discussion/Appointment of new Board Member, Gov Code 1780 The Board received one application for the Board opening from Phil Soria. Director Mills made a motion to accept the application of Phil Soria for the open board position. Director Moore seconded. (4-0-0) Director Overacker, President of the Board, read the Oath of Office to Phil Soria. Director Soria is welcomed to the Board of Directors of Central Fire with a term ending December 6th, 2013.
- B. Discussion/ Approval of T1 for telephone and internet service. Chief Stone presented the Board with a proposal to switch Central Fire's telephone and internet to a T1 system for Station #1. The bundle package service of T-1 would save the District money when compared to the total monthly cost for the services currently used. The Board asked if there would be a reconnect fee to AT&T if the T1 service was inadequate and what effect this change would have on the phone service at Station #3 and #5. Chief Stone will provide the Board with answers at the next regular meeting on April 21st.
- C. Discussion/ approval to move the next regular board meeting to April 21st. Director Mills made a motion to move the next regularly scheduled meeting to April 21st. Director Moore seconded. (5-0-0)
- D. Personnel: Unpaid position- Volunteer Firefighter/Water Tender Operator. Chief Stone presented a new policy to formally create a position for volunteers to be exclusively qualified as a Water Tender operator. A similar position is used in Tuolumne County. Director Moore question strike team eligibility if exclusively water tender trained. Chief Stone explained that Cal Fire hires mostly private water tenders for strike teams. There are several local people interested in this volunteer position if it becomes available. Director Mills made a motion to approve Policy # 1560.5. Director Leach seconded. (5-0-0)

Open Session adjourned 7:24pm.

Closed Session called to order at 7:30pm

Closed Session:

A. No Action Taken.

Closed Session adjourned at 7:34pm.

Open Session called to order at 7:35 pm.

Adjournment: Director Leach made a motion to adjourn. Director Mills seconded. (5-0-0)

Meeting adjourned at 7:36 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: March 10, 2011

Call to Order: The meeting was called to order at 6:35 pm.

Roll Call: Directors: Don Leach, Don Overacker, Carl Mills, and Jim Sutherland-Moore

Also Present: Interim Fire Chief Jeff Stone
Administrator: Deborah Grant
Captain Chris Jacobsen, FF Jeremy Proctor

Public comments: None

Approval of Minutes

- A. Director Overacker made a motion to approve the January 13, 2011 meeting minutes. Director Leach seconded. (4-0-1)

New Business:

- A. Discussion/Appointment of new Board Member, Gov Code 1780 The Board will post vacancy in a minimum of three places for 15 days. A Special meeting will be set for March 31st to interview all eligible candidates. A Nomination/ Appointment for the open position will be submitted for the regularly scheduled meeting on April 14th.
- B. Reappointment of Board Officers-Director Mills made a motion to have Director Overacker assume the President position and Director Sutherland-Moore assume the Secretary position. Director Leach seconded. (4-0-1) Director Overacker made a motion to have Director Mills assume the Vice President position. Director Sutherland-Moore seconded. (4-0-1) Committee members will be revisited at the next Board Meeting when the Board has five members.
- C. Hunt and Sons- combining gas and diesel deliveries with local stations to reduce costs. Administrative Assistant will contact the Golden Spur and the new owners of the Gas Station and discuss the details and report to the Board at the next regularly scheduled meeting.
- D. Update on Manufactured Home- County did final inspection on March 3rd. Telephone system will be installed by John LaRue next Wednesday. The generator and air conditioning units will be installed next week. The railings and ramp should be painted next week as well, weather permitting. The two doors to be installed are still on order. There is a possibility that we will be holding the next board meeting in the new building.

Unfinished Business:

- A. None

Committee Reports:

- A. Personnel Committee: None
- B. Finance Committee: None
- C. Public Relations Committee: None
- D. Policies and Procedures Review Committee: None
- E. Apparatus Committee: New Apparatus arrives April 15th
- F. Building Committee: None

Financial:

- A. Transmittal for March 2011: Director Sutherland-Moore made a motion to approve the March 2011 transmittal. Director Leach seconded. (4-0-1).
- B. Ledger for February 2011.- For Information Only

Fire Chief's Report: See Attached

Open Session adjourned 7:24pm.

Closed Session called to order at 7:30pm

Closed Session:

- A. No Action Taken. Interim Chief Stone remains in the Fire Chief position.
- B. No Action Taken.

Closed Session adjourned at 8:50pm.

Open Session called to order at 8:55 pm.

Correspondence:

- A. Audit Proposal. A copy of 2009-2010 audit done by Jensen-Smith was sent to Fetcher and Co. They would like to bid for Central Fire's next audit. Board will compare and chose auditor from bids submitted.
- B. Crabtree Consulting- A letter of introduction of services was sent to the Board of Directors. This consulting firm had been hired by other neighboring district for administrative services.

Adjournment: Director Leach made a motion to adjourn. Director Mills seconded. (4-0-1)

Meeting adjourned at 9:07 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: February 28, 2011

Call to Order: The meeting was called to order at 3:31 pm.

Introduction of Staff: FF Bret Belshe, FF Cody Stephens

Public Comments: None

Open Session:

Director Mills made a motion to take item B before A. Director Leach seconded. (3-0-2)

- A. Submission/ Acceptance of Resignation of Director Bill Schmiett Director Mills made a motion to accept the resignation of Director Bill Schmiett. Director Leach seconded. (3-0-1)
- B. Discussion/ Approval for Extending Medical/Dental/Vision Insurance Benefits for an extra 30 days for former Chief Piccinini. Director Leach made a motion to approve the extension of former Chief Piccinini's health benefits for an extra 30 days. Director Mills seconded. (3-0-1)

Adjourn from Open Session at 3:37 pm

Closed Session called to order at 3:38 pm

Closed Session:

- A. Anticipated Litigation- Gov Code 54956.9 No Action Taken

Closed session adjourned at 4:32 pm

Open Session called to order at 4:33 pm

Adjournment: Director Mills made a motion to adjourn. Director Leach seconded. (3-0-1)

Meeting adjourned at 4:35 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: February 22, 2011

Call to Order: The meeting was called to order at 6:30 pm.

Introduction of Staff: FF Bret Belshe

Public Comments: None

Adjourn from Open Session at 6:31 pm

Closed Session called to order at 6:32 pm

Closed Session:

- A. Charge or Complaint Involving Information Protected by Federal Law- Gov Code 54956.86 No Action Taken, no complaint received.
- B. Anticipated Litigation- Gov Code 54956.9 District will forward correspondence to insurance company for review. Ayes- Directors Leach, Mills and Sutherland-Moore, Absent- Directors Schmiett and Overacker (3-0-2)
- C. Public Employee Appointment, Employment, Performance Evaluation, Discipline, Dismissal or Release- Gov Code 54957(b) The Board withdraws its offer of employment to Joe Piccinini by a vote of 3-0-2. Joe Piccinini was hired as a full time Chief to help turn this Fire District around. He has accomplished that mission. For fiscal reasons, the Board is now pursuing a part time Chief's position and has decided to move in a different direction in now hiring a part time Chief. Volunteer Assistant Chief Jeff Stone has been hired as the part time Interim Chief. Ayes- Director Leach. Mills and Sutherland-Moore, Absent- Directors Schmiett and Overacker. (3-0-2)

Closed session adjourned at 7:43 pm

Open Session called to order at 7:45 pm

Adjournment: Director Leach made a motion to adjourn. Director Mills seconded. (3-0-2)

Meeting adjourned at 7:46 pm.

Approval Signature – Director

Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT MINUTES

Meeting Date: February 10, 2011

Call to Order: The meeting was called to order at 6:02 pm.

Roll Call: Directors: Don Leach, Don Overacker, Carl Mills, Bill Schmiett and Jim Sutherland-Moore

Also Present: Administrator: Deborah Grant

Assistant Volunteer Fire Chief Jeff Stone, FF Bret Belshe, FF Cody Stephens, FF Jeremy Proctor, Janice McCall, Michael O'Keefe, Linda O'Keefe, Patty Raggio and Joe Piccinini. Kris Hinds arrived at 6:30pm.

Director Schmiett suggested that he would entertain a motion to adjourn until 6:30pm. He cited that the early than normal start time may not have been noticed by some of the public interested in attending. None of the other Board Members considered it an issue. Instead Director Overacker made a motion to move Public Comments to the end of the meeting to accommodate the time change. Director Leach seconded. (5-0-0)

Public Comments: Moved to after Chief's Report.

Approval of Minutes

- A. Director Overacker made a motion to approve the December 23, 2010 meeting minutes. Director Leach seconded. (4-0-1)
- B. Director Overacker made a motion to approve the meeting minutes from January 13, 2011. Director Leach seconded. On the discussion, Director Mills made a motion to table the approval of the minutes until a correction is made as to the listing of Director Sutherland-Moore as present and absent. Director Leach seconded. Admin Debbie Grant will check notes and present corrected minutes at the next regularly scheduled Board Meeting. (5-0-0)
- C. Director Mills made a motion to approve the meeting minutes for January 24, 2011. Director Overacker seconded. (5-0-0).
- D. Director Leach made a motion to approve the meeting minutes for January 31, 2011. Director Overacker seconded. On the discussion, Director Leach made a motion to table meeting minutes approval until corrections to Closed Session are made. Director Overacker seconded. (5-0-0)

Director Schmiett requested a motion to discuss Unfinished Business out of order. Director Mills made a motion to go to #9 Unfinished Business. Director Sutherland-Moore seconded. (5-0-0)

Unfinished Business:

- A. Central's County Funds- December Ledger. Director Schmiett spoke with the County Auditor regarding a budget adjustment requested by Central's Board which was ignored by County Auditor. Kris Hollingshead at Auditors office said the codes Central used on the transfer form were incorrect, the transfer was not made. State Controller's office gives the County Auditor authority and guidelines for coding. A 1995 state law directs each County to follow the same coding and accounting system, so State audits are consistent.

Central requested a fund transfer from a cash carry forward account which does not allow such transfers, so the County chose the appropriate account for Central. Director Schmiett recommended to Ms. Hollingshead that maybe the new Auditor might hold training for Special Districts to create a better understanding for the system the County Auditor's Office uses. Ms. Hollingshead agreed it was a very good idea.

New Business:

- A. Update on New Fire Engine- Jeff Stone Acting Fire Chief reported that the new engine has been ordered and will take 3-4 months to be built and delivered.

Directors Reports: Director Schmiett mentioned that at the last Board meeting he reported that he was on the Mountain Valley Emergency Services Oversight Committee. He has since found out that he is an alternate for Robin Bunch from Sheep Ranch is the current member.

Committee Reports:

- A. Personnel Committee: None
- B. Finance Committee: Met to review ledgers in January.
- C. Public Relations Committee: None
- D. Policies and Procedures Review Committee: None
- E. Apparatus Committee: None
- F. Building Committee: None

Financial:

- A. Transmittal for February 2011: Director Overacker made a motion to approve the February 2011 transmittal. Director Sutherland-Moore seconded. Director Overacker amended his motion to approve the transmittal after one change. Payment to Ken Castro for installation of manufactured home will reflect all three individual invoices not just the total. Director Sutherland-Moore seconded (5-0-0).
- B. Ledger for February 2010- Will be distributed with March ledger at next meeting.

Public comments:

Fire Chief's Report: None

Public Comments:

Kris Hinds asked if the President of the Board, Director Schmiett, received a letter by fax from his lawyer. Director Schmiett acknowledged the receipt.

Local citizens and Central Fire staff presented many letters of support for former Fire Chief Joe Piccinini. Their presentations were to encourage the Board to consider Mr. Piccinini's hope to rescind his resignation letter and return to his former position as Fire Chief of Central Calaveras Fire. Copies of the individual presentations are available at the Administrative Office at Station #1.

Director Overacker made a motion to adjourn from open session. Director Sutherland-Moore seconded. (5-0-0) Open Session adjourned 7:04pm.

Closed Session called to order at 7:06pm

Closed Session: Board voted 3-2 in favor of rehiring Joe Piccinini effective 2/24/2011. Ayes- Director Schmiett, Overacker, and Sutherland-Moore. Nays- Director Leach and Mills. Director Mills made a motion to adjourn closed session. Director Leach seconded. (5-0-0)

Closed Session adjourned at 10:55pm.

Open Session called to order at 10:56 pm.

Correspondence:

- A. Board was informed that Employer Testing program through DMV has been cancelled. DMV will be transferring licensing of Class B with firefighter endorsement to local agencies.

Adjournment: Director Sutherland-Moore made a motion to adjourn. Director Overacker seconded. (5-0-0)

Meeting adjourned at 10:58 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: January 31, 2011

Call to Order: The meeting was called to order at 6:33 pm.

Public Comments: None

Adjourn Open Session at 6:34pm

Closed Session called to order at 6:35pm

Closed Session: Public Employee Personnel Action pursuant Gov Code 54957.

Closed Session Adjourned at 7:27pm

Open Session called to order at 7:28 pm

Action Taken during Closed Session: Board of Directors reluctantly accepted the resignation of Fire Chief Joe Piccinini effective February 4, 2011 at 5 pm. The Board also authorized the President of the Board to fill the position.

Adjournment: Director Mills made a motion to adjourn. Director Overacker seconded.
(5-0-0)

Meeting adjourned at 7:29pm.

Approval Signature – Director

Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: January 24, 2011

Call to Order: The meeting was called to order at 6:30 pm.

Public Comments: None

Chief Piccinini mentioned that today was Firefighter Skrobecky's last shift with Central Fire. He will return to his Cal Fire position on February 1. He has been a great asset to Central Fire during the months spent finding the most qualified candidate for our open career position. His professionalism and hard work has been greatly appreciated and will be missed.

New Business:

- A. Purchase of Used Extrication Tools. The Chief informed the Board of his intention to purchase three year old extrication equipment from a fire Agency in Nevada. The equipment will include a wider variety of tools and a newer power source for auto extrication. New the equipment would cost over \$12,000, but Central Fire will be purchasing it for \$4,000.

Closed Session: Public Employee Personnel Action pursuant Gov Code 54957. No Action Taken.

Adjournment: Director Sutherland-Moore made a motion to adjourn. Director Mills seconded.
(5-0-0)

Meeting adjourned at 7:15pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT

MINUTES

Meeting Date: January 13, 2011

Call to Order: The meeting was called to order at 6:32 pm.

Roll Call: Directors: Don Leach, Don Overacker, Carl Mills, Bill Schmiett and Jim Sutherland-Moore

Also Present: Chief: Joe Piccinini

Administrator: Deborah Grant

Captain Jeff Stone, Capt. Mark Gonzalez, FF Cody Stephens

Absent: Director Jim Sutherland-Moore

Public Comments: None

Approval of Minutes

- A. Director Overacker made a motion to approve the December 13, 2010 meeting minutes. Director Leach seconded. (5-0-0)

New Business:

- A. Central's County Funds- General discussion of County ledgers for October, November and December 2010. Director Mills made a motion to have the Finance Committee go to County Counsel and discuss why Resolution 2010-006 was rejected by the County Auditor's Office. Director Overacker seconded. (5-0-0)
- B. 2009-2010 Audit of Central Fire- Final Copies of the outside audit, compiled by Smith and Jensen, were given to each board member for review. General summary concluded that Central's office practices are in compliance for a Special District.
- C. Discussion of Apparatus Maintenance and Repair- E-123 and E-124 have been pump tested by a mechanic chosen by the party interested in purchasing the apparatus. The new owner agrees to purchase of apparatus "as is", although Central Fire will fix the main pump drain before engines are acquired by the purchasing agency. R-123- clutch has gone out. Chief and Board agrees that once the cost for repair is determined a decision will be made to fix or sell "as is". Central fire is considering the possibility of having a local mechanic do minor maintenance work on apparatus. This could save the District a substantial amount of money when compared to the last couple of years using mechanics in outlying cities.

Unfinished Business:

- A. None

Directors Reports: Director Schmiett is now serving on the Mountain Valley Emergency Services Oversight Committee. He will update the Board and Chief Piccinini of any relevant information.

Committee Reports:

- A. Personnel Committee: The Personnel Committee met to discuss the offer to the successful candidate for the open career position. Candidate Bret Belshe was offered the Apparatus Operator position pending a successful background check and medical exam.

- B. Finance Committee: Waiting for final December General Ledger from County before discussing Central's accounts with new Auditor. Recommends the money received from the sale of E-123 and E-124 be used to purchase a new type 3 apparatus.
- C. Public Relations Committee: None
- D. Policies and Procedures Review Committee: None
- E. Apparatus Committee: None
- F. Building Committee: Permit is ready to be picked up from County Building Department. New office/living quarters will be installed by the end of the month.

Financial:

- A. Transmittal for January 2011: Director Overacker made a motion to approve the January 2011 transmittal. Director Sutherland-Moore seconded. (5-0-0).
- B. Ledger for December 2010- For Information Only.

Fire Chief's Report: See Attached.

Closed Session: Board created a new position to be added to the Personnel section of the Policies and Procedures. New position will be Volunteer Assistant Fire Chief to be filled at the Chief's discretion.

Correspondence:

- A. None

Adjournment: Director Overacker made a motion to adjourn. Director Sutherland-Moore seconded. (5-0-0)

Meeting adjourned at 7:30pm.

Approval Signature - Director

Approval Signature - Secretary