

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT  
MINUTES

Meeting Date: June 13, 2017

Call to Order: The meeting was called to order at 6:09 pm.

Introduction of Staff: Fire Chief- Jeff Stone  
Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Mills and Director Overacker. Absent- Director Barr, and Director Cook

Public Comments: None

Approval of Minutes: Approval of May 9, 2017 Meeting Minutes. Director Mills made a motion to approve the Meeting Minutes. Director Overacker seconded. (**Ayes-** Director Overacker, Director Mills and Genochio **Absent-** Director Barr, and Director Cook)

New Business:

A. None

Unfinished Business:

A. Review of Apparatus, Personnel, and Buildings Future Plans- Discussion New Water Tender from the East coast is in service. It is now WT-125. The white Water Tender that was donated from Alameda County Fairgrounds was sold after the new tires Central installed were moved to other apparatus. It sold on Public Surplus for \$8,600.00. Yellow flatbed truck from Copper Fire. Central Fire Fighters Association purchased the flat bed for \$3,500, with the intent to add a tank and make it a water tender. We have since found the flatbed to be very useful just as it is. At the next Association Meeting Chief Stone will ask the association if we can keep it as just a flat bed.

The Ford truck and camper shell that was used as a support vehicle will be sold on Public surplus. Chief Stone said we need a Resolution to Surplus the Camper before it can be sold. Director Mills made a motion to surplus the camper and truck unit and put it up for sale. Director Overacker seconded. (**Ayes-** Director Overacker, Director Mills and Genochio **Absent-** Director Barr, and Director Cook)

Chief Stone presented the Board with a draft Resolution for a special tax. Chief Stone would like to propose a set \$75/ parcel flat fee. He would like to include language used in the current parcel tax regarding contiguous parcels being tax exempt. Our Board feels that it should be a flat fee with no built in increase and including contiguous parcel language. A Resolution will be prepared for our July Meeting. Policy and Procedures- Policy 6080 compensation; Policy 7050 Resident Firefighter and Resident Engineer- Clarification on Engine Boss Stipend Discussion/Approval Chief Stone wanted to move the Engine Boss Stipend under the Strike Team Policy, which is where it should have been, not under the Resident Policy. Director Mills made a motion to move the engine Boss Stipend from the resident Stipend Policy 7050 to the Strike Team Policy 7050. Director Overacker seconded. (**Ayes-** Director Overacker, Director Mills and Genochio **Absent-** Director Barr, and Director Cook)

Directors Reports: None.

Committee Reports: Nothing to Report.

Financial:

- A. Transmittals for June 13, 2017: Director Mills made a motion to approve the June 13, 2017 transmittal. Director Overacker seconded (**Ayes-** Director Overacker, Director Mills and Genochio **Absent-** Director Barr, and Director Cook)
- B. Ledger-June 13, 2017- FYI
- C. CPPA and CalPers Health Resolution Approved Payments – 2 months presented since last month's didn't arrive in time for the May meeting.-FYI.

Fire Chief's Report: Attached

Closed Session- Tabled

Correspondence:

- A. Calaveras LAFCO Final Budget- Distributed copies- FYI

Adjournment: Director Mills made a motion to adjourn. Director Overacker seconded. (**Ayes-** Director Overacker, Director Mills and Genochio **Absent-** Director Barr, and Director Cook)  
Meeting adjourned at 6:47pm.

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Approval Signature – Director

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Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT  
MINUTES

Meeting Date: May 8, 2017

Call to Order: The meeting was called to order at 6:02 pm.

Introduction of Staff: Fire Chief- Jeff Stone  
Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Barr, and Director Cook Absent-Director Mills and Director Overacker.

Public Comments: None

Approval of Minutes: Approval of April 11, 2017 Meeting Minutes. Director Cook made a motion to approve the Meeting Minutes. Director Barr seconded. (**Ayes-** Director Cook, Barr, and Genochio **Absent-** Director Overacker and Mills)

New Business:

- A. Resolution 2017-003 Resolution of Recognition of Service of Michael O'Keefe as Cartographer for Central Calaveras Fire- Discussion/Approval Director Cook made a motion to approve Resolution 2017-003 Resolution of Recognition of Service of Michael O'Keefe as Cartographer for Central Calaveras Fire. Director Barr seconded. (**Ayes-** Director Cook, Barr, and Genochio **Absent-** Director Overacker and Mills)
- B. Resolution 2017-004 Terms of Out of District Response Director Cook made a motion to approve Resolution 2017-004 Terms of Out of District Response. Director Barr seconded. -Discussion/Approval (**Ayes-** Director Cook, Barr, and Genochio **Absent-** Director Overacker and Mills)
- C. AmeriCorps Volunteers Rounds #4- Use of fire district facilities (shower)- Discussion Chief Stone told the Board that AmeriCorps will have a group down the street from Station#1. They have requested permission to use the shower and toilet in the app bay. They will reimburse us for any supplies used. Information only, no action required.

Unfinished Business:

- A. Review of Apparatus, Personnel, and Buildings Future Plans- Discussion (Elections Info) Chief Stone, Directors Cook and Overacker went to the Elections Department to discuss cost of Special Election. Can't place on ballot with a Primary, so next available election is November. The cost could be as high as ~\$20,000, depending on other measures which would share and decrease the cost. Next May would cost ~\$20,000, while Nov 2018 would be ~\$5-6,000 because of the General Election. Chief would like to proceed with this November and will adjust new Budget numbers accordingly.
- B. Policy and Procedures- Policy 6080 Compensation (Resident/ Volunteer Strike Team Stipends); Policy 7050 Resident Fire Fighter and Resident Engineer- Discussion/Approval Chief Stone presented the changes to Policy 6080 and 7050, stating that these will create a reimbursement system that better reflects the sacrifices and recognizes the certifications and experience of the volunteer. Director Cook made a motion to approve 6080 Compensation (Resident/ Volunteer Strike Team Stipends) and Policy 7050

Resident Fire Fighter and Resident Engineer. Director Barr seconded. (**Ayes-** Director Cook, Barr, and Genochio **Absent-** Director Overacker and Mills)

Directors Reports: None.

Committee Reports: Nothing to Report.

Financial:

A. Transmittals for May 9, 2017: Director Barr made a motion to approve the March 14, 2017 transmittal. Director Cook seconded (**Ayes-** Director Cook, Barr, and Genochio **Absent-** Director Overacker and Mills)

B. Ledger-May 9, 2017- FYI

C. CPPA and Cal Pers Health Resolution Approved Payments –Tabled until next meeting.

Fire Chief's Report: Attached

Open Session Adjourned: Director Cook made a motion to adjourn the open session Meeting. Director Overacker seconded. 7:25 pm

Closed Session- Call to Order 7:26 pm

Closed Session:

A. Conference with Legal Counsel – Existing Litigation (§ 54956.9) Central Calaveras Fire and Rescue Protection District v. Pacific Gas & Electric

B. Conference with Legal Counsel-Significant exposure to litigation pursuant to (§ 54956.9(b): (1 case)

No Action Taken.

Closed Session Adjourned 7:29pm

Open Session Call to Order: 7:30 pm

Adjournment: Director Barr made a motion to adjourn. Director Cook seconded. (**Ayes-** Director Cook, Barr, and Genochio **Absent-** Director Overacker and Mills)

Meeting adjourned at 7:31pm.

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Approval Signature – Director

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Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT  
MINUTES

Meeting Date: April 11, 2017

Call to Order: The meeting was called to order at 6:02 pm.

Introduction of Staff: Fire Chief- Jeff Stone

Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Mills, Director Overacker, Director Barr, and Director Cook

Public Comments: None

Approval of Minutes: Approval of March 14, 2017 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes. Director Cook seconded. (**Ayes-** Director Overacker, Cook, Barr, Genochio and Mills)

New Business:

A. Cal Waste- Trash and Recycling Services New Rates- Discussion/Approval Chief Stone presented a summary of options for Central from Cal Waste to review the new rates for service at Station#1. Given the large increase in price for service, Chief Stone is recommending we purchase our own garbage cans and go to the dump when necessary to make garbage disposal for affordable. Director Cook made a motion to discontinue Cal Waste service and take our garbage and recyclables to the dump. Director Barr seconded. (**Ayes-** Director Overacker, Cook, Barr, Genochio and Mills)

B. Replace Garage Door-Station#3 (Mountain Ranch), Barton Door \$1,324.00 Discussion/Approval Chief Stone presented a quote to replace one of the garage doors at Station#3 in Mtn Ranch. The current door is irreparable and is too difficult to open for some of our volunteers. Director Overacker made a motion to have Barton door replace the door. Director Cook seconded. (**Ayes-** Director Overacker, Cook, Barr, Genochio and Mills)

C. Lexipol- Online Policy Management Program for Safety- Discussion Chief Stone had been having discussions with other Districts to create a Universal Policy Manual for all Districts. This service would facilitate that process, but is unlikely to occur in the immediate future. Chief Stone presented to the Board the possibility of hiring Lexipol to maintain our Policies and Procedures. Chief Stone spends about 4-6 hours per month reviewing outside sources for anything that might evoke a modification to our current Policies and Procedures. The Fire Chief is recommending that the Policy and Procedures Committee explore the Lexipol service and return to the Board with a recommendation when the Final Budget is adopted.

D. Consideration of Bi Annual Outside Audit-Government Code 26909- Discussion/Approval This would allow Central to do an outside audit once every other year. There is no cost savings as the price would be the same as doing an annual audit x 2. The one advantage is the in house time spent readying and refiling all paperwork required for review would be done only once every 2 years. Savings would be Admin time of approximately 2 days, but because of the longer time frame covered, this time savings may not be realized. Board chose to make no changes to how our Audits are currently done.

Unfinished Business:

A. Review of Apparatus, Personnel, and Buildings future Plans- Chief Stone told the board the new water tender (WT-125) will be in service in about a week after new equipment arrives and the new tires are swapped from the donated water tender. WT-125 was used at the Volunteer Academy live burn last Saturday and at our regular Training at Station#1 and it worked well. Portable building-Engineer Terry Weatherly-has reviewed the plans and recommends a couple of improvements before applying for the

moving permit. An extra beam for snow our loads and new siding should be sufficient. Chief will ask for a waiver of fees from the County.

B. Policy and Procedures- April 2017 Reorganization; 8070 Standards of Conduct-Electronic Communications-Discussion/Approval Chief Stone reviewed the organization changes that occurred in April. One Captain left with another hired to take his place and a couple of resident volunteers were promoted to engineers. Chief Stone told the Board that this Policy change is to reflect the recent public challenges of personal emails being used for business. Director Cook made a motion to approve 8070 Standards of Conduct-Electronic-Communications. Director Barr seconded. (Ayes- Director Overacker, Cook, Barr, Genochio and Mills)

Directors Reports: None.

Committee Reports: Nothing to Report.

Financial:

A. Transmittals for March 14, 2017: Director Barr made a motion to approve the March 14, 2017 transmittal. Director Cook seconded (Ayes- Director Overacker, Cook, Barr and Genochio; Absent-Director Mills)

B. Ledger-March 2017- FYI

C. CPPA and Cal Pers Health Resolution Approved Payments –FYI

Fire Chief's Report: Attached

Open Session Adjourned: Director Cook made a motion to adjourn the open session Meeting. Director Overacker seconded. 7:28 pm

Closed Session- Call to Order 7:29 pm

Closed Session:

A. Conference with Legal Counsel – Existing Litigation (§ 54956.9) Central Calaveras Fire and Rescue Protection District v. Pacific Gas & Electric

B. Conference with Legal Counsel-Significant exposure to litigation pursuant to (§ 54956.9(b): (1 case)

No Action Taken.

Closed Session Adjourned 7:36pm

Open Session Call to Order: 7:37 pm

Adjournment: Director Overacker made a motion to adjourn. Director Barr seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Meeting adjourned at 7:38pm.

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Approval Signature – Director

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Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT  
MINUTES

Meeting Date: March 14, 2017

Call to Order: The meeting was called to order at 6:01 pm.

Introduction of Staff: Fire Chief- Jeff Stone

Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Overacker, Director Barr, and Director Cook

Absent- Director Mills

Public Comments: None

Approval of Minutes: Approval of February 14, 2017 Meeting Minutes. Director Cook made a motion to approve the Meeting Minutes. Director Barr seconded. (**Ayes-** Director Overacker, Cook, Barr and Genochio; **Absent-** Director Mills)

Approval of February 28, 2017 Special Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes. Director Cook seconded. (**Ayes-** Director Overacker, Cook, Barr and Genochio; **Absent-** Director Mills)

New Business:

A. Final Audit 2014-15 Distribution Board Directors were given copies of the Final Audit for Fiscal Year 2014-15. Admin Debbie Miller confirmed copies were also mailed to Calaveras County Auditor, CA State Controller and West America Bank (lien holder for E-121).

B. Form 700-discussion Admin Debbie Miller distributed Form 700 to each Board Director and Chief Jeff Stone. Once signed the forms will be filed on site.

Unfinished Business

A. Review of Apparatus, Personnel, and Buildings future Plans- Chief Stone told the Board the check has been mailed to Blacksburg, South Carolina. Once they confirm receipt, he will contact shipping company and confirm pick-up of the new water tender. WT-121 will be going in for its annual pump test and service. There is a minor water leak that will be fixed as well. WS-125 is returning from the shop. E-122 will hopefully be ready by the end of the week and WT-124 will go down for its annual pump test and service. The building plans are being reviewed by an engineer to see if there is any changes that need to be made before it can be delivered to Station #1.

B. Policy and Procedures- Chapter 7 Discussion/ Approval Chief Stone told the board all of Chapter 7 has been reviewed except 7030 and 7040, which do not have any changes. Director Cook made a motion to approve Chapter 7. Director Barr seconded. (**Ayes-** Director Overacker, Cook, Barr and Genochio; **Absent-** Director Mills) Chapter 8- Due to the outcome of a recent court case, Chief Stone informed the Board that Chapter 8 will need some revisions.

Directors Reports: None.

Committee Reports: Nothing to Report.

Financial:

A. Transmittals for March 14, 2017: Director Cook made a motion to approve the March 14, 2017 transmittal. Director Barr seconded (Ayes-Director Genochio, Cook and Overacker, Barr Absent- Director Mills)

B. Ledger-March 2017- FYI

C. CPPA and Cal Pers Health Resolution Approved Payments -FYI

D. Mokelumne Hill Fire-Admin Services-Letter of Termination-FYI Chief Stone has sent a letter to the Mokelumne Hill Chief and Board, terminating our agreement for Administrative Services that began in March 2016.

Fire Chief's Report: Attached

Open Session Adjourned: Director Cook made a motion to adjourn the open session Meeting. Director Overacker seconded. 6:32 pm

Closed Session- Call to Order 6;33 pm

Closed Session:

A. Conference with Legal Counsel - Existing Litigation (§ 54956.9) Central Calaveras Fire and Rescue Protection District v. Pacific Gas & Electric

B. Conference with Legal Counsel-Significant exposure to litigation pursuant to (§ 54956.9(b): (1 case)

No Action Taken.

Closed Session Adjourned 6:44pm

Open Session Call to Order: 6:45 pm

Adjournment: Director Overacker made a motion to adjourn. Director Barr seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Meeting adjourned at 6:47pm.

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Approval Signature - Director

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Approval Signature - Secretary



**CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT**  
**SPECIAL MEETING MINUTES**

Meeting Date: February 28, 2017

Call to Order: The meeting was called to order at 6:00 pm.

Introduction of Staff: Fire Chief- Jeff Stone  
Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Overacker, and Director Cook  
Absent-Director Barr and Director Mills

Public Comments: None

New Business:

- A. Purchase of 1995 Ford L800 Commercial Tanker from Blacksburg Volunteer Fire Department- Chief Stone went to South Carolina to look at the truck. He drove it and pumped it. Everything seemed to work fine. It is in very good shape and Blacksburg Fire is the original owner. Chief Stone offered them \$30,000.00 with the contingency that it passed a pump test. Their Board accepted the offer the next day and a certified pump test showing the pump passed was emailed to Chief Stone a few days later. The truck would be shipped to West Coast Frame for inspection for a cost ~\$5,000.00. This water tender will go to Station#5 in Sheep Ranch. Director Cook made a motion to approve the purchase of the 1995 Ford L800 Commercial Tanker from Blacksburg Volunteer Fire Department. Director Overacker seconded. (Ayes- Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Financial:

- A. Transmittal for purchase of 1995 ford L800 Commercial tanker from Blacksburg Volunteer Fire Department- February 28, 2017: Director Cook made a motion to approve the February 28, 2017 transmittal. Director Overacker seconded (Ayes- Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Adjournment: Director Overacker made a motion to adjourn. Director Cook seconded. (Ayes- Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Meeting adjourned at 6:16pm.

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Approval Signature - Director

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Approval Signature - Secretary

**CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT**  
**MINUTES**

Meeting Date: February 14, 2017

Call to Order: The meeting was called to order at 6:00 pm.

Introduction of Staff: Fire Chief- Jeff Stone  
Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Overacker, and Director Cook  
Absent-Director Barr and Director Mills

Public Comments: None

Approval of Minutes

Approval of January 10, 2017 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes. Director Cook seconded. (Ayes- Director Overacker, Cook, and Genochio; Absent- Director Barr and Director Mills)

New Business:

- A. Resolution 2017-001 Resolution Accepting the Canvas of the General Election Held on November 8, 2016 pursuant to Division 15 Chapter 4 of the Elections Code. Director Overacker made a motion to approve the Resolution 2017-001. Director Cook seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)
- B. Resolution 2017-002 Resolution Recognition of Service of Michael Spadoni for Central Calaveras Fire Board of Directors. Michael Spadoni was part of the original Board of Directors that completed the consolidation of Central Calaveras Fire from Glencoe/Rail Road Flat and Mountain Ranch Fire. He had also been a Board member of the Rail Road Flat Fire Department. Director Overacker made a motion to approve Resolution 2017-002 in recognition of the years of service Michael Spadoni served on the Central Fire Board of Director's. Director Cook seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)
- C. 2015 Draft Audit- Discussion/ Approval A copy of the draft audit was emailed to all Board Members prior to the meeting. Discussion included no new findings from previous years. Director Cook made a motion to approve the 2015 Draft Audit. Director Overacker seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)
- D. Policy 7025 Paid Fire Captain (Limited term SAFER Grant)- Discussion/ Approval Captain Stephens will be leaving Central Fire for another job in March. Since his position is currently funded by a SAFER Grant, the position must remain filled to

receive the Grant money. The Grant ends in December so Chief Stone is requesting the Board approve a Limited Term position to hire his replacement for the term of the Grant. Director Cook made a motion to approve Policy 7025. Director Overacker seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Unfinished Business

- A. Review of Apparatus, Personnel, and Buildings future Plans- Chief Stone gave an update on the status of the portable classroom to be installed as office space at Station #1. Copies of the plans for the building were given to Todd for building department review. Chief Stone is waiting for word from the Building Department to see what if any fees there will be, on site preparations required and when we can move the building.
- B. Policy and Procedures- Chapter 7 Discussion/Approval Tabled until next meeting.

Directors Reports: None.

Committee Reports: Nothing to Report.

Financial:

- A. Transmittal for February 14, 2017: Director Barr made a motion to approve the February 14, 2017 transmittal. Director Overacker seconded (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)
- B. Ledger-February 2017- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI
- D. Cal Pers-Approval of Corrected Format of Salary Steps and Compensation 2009, 2010, 2013 and 2015-Discussion/ Approval Director Cook made a motion to approve the Salary Step format as presented, with the one numerical correction. Director Overacker seconded. (Ayes-Director Genochio, Cook and Overacker, Absent-Director Barr and Mills)

Fire Chief's Report: Attached

Adjournment: Director Overacker made a motion to adjourn. Director Cook seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Meeting adjourned at 6:25pm.

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Approval Signature - Director

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Approval Signature - Secretary

**CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT**  
**MINUTES**

Meeting Date: January 10, 2017

Call to Order: The meeting was called to order at 5:59 pm.

Introduction of Staff: Fire Chief- Jeff Stone  
Administrative Assistant- Deborah Miller

Roll Call: Director Barr, Director Overacker, and Director Cook  
Absent-Director Genochio and Director Mills

Public Comments: None

Approval of Minutes

Approval of December 13, 2016 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes. Director Cook seconded. (Ayes- Director Overacker, Cook, and Barr; Absent- Director Genochio and Director Mills)

New Business:

- A. Declaration of Circul-Air Model # DL555T Hose Dryer at Station #4 (Glencoe) surplus property. Director Cook made a motion to surplus the Circul-Air Model # DL555T Hose Dryer at Station #4. Director Overacker seconded. (Ayes-Director Barr, Cook and Overacker, Absent- Director Genochio and Mills)
- B. FY 2016 (2017) SAFER Grant Discussion- Central Fire does not meet requirements for 2017 Hiring Grant.

Unfinished Business

- A. Review of Apparatus, Personnel, and Buildings future Plans- Chief Stone gave an update on the status of the portable classroom to be installed as office space at Station #1. Chief talked to Todd. We need to get plans for the building. Mover, Clay Titus, can move the building for \$7,500.00. Director Barr mentioned we need the building plans. Chief will contact the school district to get them.
- B. Policy and Procedures- Chapter 7 Discussion/ Approval Tabled until next meeting.

Directors Reports: None.

Committee Reports: Nothing to Report.

Financial:

- A. Transmittal for January 10, 2017: Director Barr made a motion to approve the January 10, 2017 transmittal. Director Overacker seconded (Ayes-Director Cook,

- Overacker and Barr, Absent- Director Genochio and Mills)
- B. Ledger-January 2017- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI (2 months)

Fire Chief's Report: Attached

Director Cook made a motion to close open session. Director Overacker seconded. (Ayes-Director Cook, Overacker and Barr, Absent- Director Genochio and Mills) 6:22pm

Closed Session: Board received updates on status of litigation. No Action Taken.

Director Overacker made a motion to go to open session. Director Cook seconded. (Ayes-Director Cook, Overacker and Barr, Absent- Director Genochio and Mills) 6:31 pm

Adjournment: Director Cook made a motion to adjourn. Director Barr seconded. (Ayes-Director Cook, Overacker and Barr, Absent- Director Genochio and Mills)

Meeting adjourned at 6:33pm.

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Approval Signature - Director

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Approval Signature - Secretary